



Presidio Trust

INTERNSHIP OPPORTUNITY

Presidio of San Francisco, Full-time, 10-12 months, Housing + Stipend

Position Title: Community Garden Intern

Division: Presidio Trust Division of Public Safety and Municipal Services, Sustainability Program

Reports To: Jean Koch, Community Garden Program Coordinator

Are you passionate about parks, gardening, sustainability, and building community? Join our dynamic team and help us build a sustainable national park and community!

We are looking for one intern who is excited to work on conscientious caretaking of all Presidio communities, challenge themselves with a diverse work experience, and get their hands in the dirt!

ABOUT THE PRESIDIO + THE PRESIDIO TRUST

Guardian of the Golden Gate for more than 200 years, the Presidio endures as a place of service and possibility. Now a distinctive part of the national park system, this magnificent American landmark invites visitors to be inspired by its beauty and to participate in a variety of programs that draw on its history and natural resources. The Presidio is also home to a vibrant community of people who work and live in the park. The 1,500-acre Presidio is part of the Golden Gate National Recreation Area, one of the world's largest national parks in an urban setting, spanning over 80,000 acres north and south of San Francisco's Golden Gate.

The Presidio Trust is an innovative federal agency created to save this former military post and transform it for a new national purpose. The Trust's vision is that the Presidio will be forever a public place: vital to the Bay Area, important to all Americans, and recognized for achieving broad benefits for the nation. To learn more, visit www.presidio.gov.

POSITION OVERVIEW

This internship primarily supports the Presidio Trust's Community Garden Program, dedicated to creating community and teaching and learning about organic urban gardening. The intern will also help support the Presidio's mid-scale composting program, Native Plant Nursery, and Sustainability Programs.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Manage all aspects of annual vegetable cultivation from planning, seed starting, planting raised beds, maintenance, harvest, and cooking.
- Support community garden members with education, labor, and blog posts.
- Weekly community garden maintenance including basic landscaping tasks.
- Assist with community garden projects, volunteer groups, and special events.
- Lead, teach and motivate volunteers during weekly drop-in volunteer programs and scheduled community and corporate groups.
- Conduct and present an independent project - determined by program priorities and intern's interest.
- Build, water, and monitor compost piles, record data, and make compost tea.
- Participate in seed collection, propagation, and ecological restoration.
- Participate in Presidio Trust public events and programs.

QUALIFICATIONS

- A Bachelor's degree in environmental studies, natural sciences, horticulture, agriculture, or ecology is strongly favored; and/or equivalent work experience in a related field.
- Ability to work independently in a motivated manner, with good organizational skills, and time management.
- Enthusiasm for engaging and leading the community, including volunteers, community groups, and school groups.
- Comfortable working both outdoors and indoors.
- Ability to perform manual work.
- Competency with Microsoft Office, especially Excel and Word.
- Excellent verbal and written communication skills.
- Able to work safely with gardening tools; experience with power tools is a plus.
- Must be a US Citizen and be at least 21 years old.
- Must possess and maintain a valid State driver's license.

WORK ENVIRONMENT AND PHYSICAL CONDITIONS

- The position requires periods of standing, walking, climbing, and lifting at least 30 lbs. and carrying heavy objects.
- Work is performed both indoors and outdoors with weather conditions ranging from hot, dry and dusty to foggy, cold and rainy. Work is performed around heavy equipment. There may be exposure to poison oak.
- Indoor work is performed in a typical office setting and inside a plant nursery.
- The position requires working both independently and as a team and involves working with a variety of Trust department staff and volunteers.
- The intern will be required to drive and be a passenger in a motor vehicle. Selected candidates will be required to provide a photocopy of their current valid State driver's license

BENEFITS

- Gain professional development in a team setting.
- Learn valuable skills in park management, sustainable practices, and community engagement.
- Develop leadership and public speaking skills.
- Attend a range of classes through the Park Academy.
- Great opportunity to live in a national park and work with staff and volunteers from diverse backgrounds who share a common interest in engaging the public and preserving the natural and cultural history of the Presidio.

TERMS

The position is considered volunteer and is part of the Presidio Trust's Volunteer Program. Successful applicants are required to sign the Presidio Trust's Volunteer Agreement.

Application Deadline: Applications submitted by July 18, 2016 will receive preference

Start Date: mid/late August, 2016

Length of Position: 10-12 month commitment

Schedule: 40 hours per week, Monday - Friday schedule with occasional weekends required

Stipend: \$300 every two weeks

Transportation Benefit: \$50 monthly parking permits for car owners or \$50/month for non-car owners

Housing: Interns are provided a single occupancy (one person) room in dormitory-style housing in the Presidio with basic accommodations including a furnished private room, shared kitchen, and common areas. Interns must sign a housing contract, abide by the residential rules and contribute to the maintenance of the

household. Interns must reside in the housing provided to be eligible for the internship. We cannot accept non-residential interns.

TO APPLY

Interested candidates should send a cover letter, resume and contact information (including full name, title, phone number and email address) and at least two references by email to Jean Koch at **interns@presidiotrust.gov**. PDF format is preferred but Microsoft Word versions are acceptable. We will review applications received and will select some or all for interviews to be conducted at a mutually arranged time.

The Presidio Trust is dedicated to representing the community it serves. We encourage candidates that will bring diversity to the Trust to apply.